



Alliance High School at Meek Pro-Tech Student Handbook 2019-20

The mission of Meek ProTech is to provide academic and professional technical opportunities that motivate students to remain in school and to learn the knowledge, skills, and attitudes needed to become a contributing member of society.

Principal's Welcome

Welcome to Alliance at Meek ProTech! On behalf of all the staff, I would like to welcome you to Alliance at Meek and wish you great success in furthering your life goals while you are here.

Alliance at Meek ProTech offers an alternative to traditional high schools. Small classes, personal counseling, career-technical education, flexibility, and the chance to develop personal skills help students to meet the challenges of graduating from high school and preparing for college and career. Teachers provide an integrated education that relates classroom subjects to students' lives and career opportunities. Alliance at Meek ProTech recognizes that students have different needs and interests and that supports such as personal assistance, advisory class, options for group and independent classes and flexibility all help promote success.

In order to enroll at Alliance at Meek ProTech, you must meet the following criteria:

- Grade 9-12
- Live in the Portland Public School District or have an Approved Inter-District Transfer
- Demonstrate that you can benefit from the unique school program offered at Meek
- Agree to abide by the School's Expectations, Policies, and Practices.

I hope that you will find many opportunities to learn what you need in our academic and vocational courses, including: Digital Technology, Manufacturing Technology, Natural Resources, and Auto Technology. Please let me know any way that I can be of assistance to you while at Meek.

Sincerely,

Lorna Fast Buffalo Horse, Principal

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Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. No discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation will occur in any educational program, activity, or employment.

For additional information, you may request to see the Guide to Policies, Rules, and Procedures on Student Responsibilities, Rights and Discipline. The guide is available for reference in each school’s main office, and online at www.pps.k12.or.us.

Persons having questions about equal opportunity and nondiscrimination can contact the Principal of Alliance High School at 503-916-5747.

Alliance at Meek Students

Begin again

Engage

Learn careers and academics

Own their future

Navigate new opportunities

Graduate

What are your goals and dreams? How can we help you achieve these or getting closer to them this year?

Staff List

Administration--

- Principal: Lorna Fast Buffalo Horse
- Principal's Secretary: Christina Rilatt
- Student Achievement Coordinator: TaLisa Green
- Bookkeeper: Cory Hunter

Student Support--

- Campus Monitor: Deb Smith
- College and Career Coordinator: Mark Bond
- Counselor: Kathleen Sturges
- Discovery Educational Assistant: Brother Askari
- LA/Math Educational Assistant: Diane Namba-Welsick
- Math Educational Assistant: TBA
- School Psychologist: Rick Sanders
- School Social Worker: Amy White
- Student Engagement Coach: Iris Torres-Garcia

Teachers—

- Arts and Communication, Language Arts, Library: Amy Taramasso
- Automotive: Matt Kincaid
- Discovery Program, Grad Class: Mary Kate Houghton
- English as a Second Language: Nicole Safranek
- Language Arts, Social Studies: Catherine Volponi
- Language Arts, Leadership: Rebecca Rothery
- Manufacturing, Robotics: Jerry Eaton
- Math: Miguel Mejia
- Math, Art: Rachel Satter
- Natural Resources, Instructional Facilitator: Joe Ferguson
- Reading, Language Arts, Women's Health: Alix Reynolds
- Science: Lisa Veatch
- Social Studies: Jamey Billig (Terms 1-2), Vonda Van Farowe (Terms 3-6)
- Spanish, Health/PE, Mindfulness: Laura Ross
- Special Education, Language Arts, Film Production: Adam Mendola
- Special Education, Leadership: Andre Washington

Custodial and Nutrition Services—

- Day/Lead Custodian—Mai Chanh
- Evening Custodian—Rachael Frey
- Cook—Lupe Stone

Itinerant and Community Partner Staff—

- Big Village Coalition: Trevor Higgins
- Cultural Arts and Mentoring: Rudy Serna
- MESD College Transition Advocate: Lori Thompson
- MESD School Nurse: Mike Coriasco
- OSU 4-H Coordinator: Seng Saechao
- Peace in Schools Mindfulness Teacher: Maggie Steele
- School Counseling Intern: TBA
- Speech-Language Pathologist: Greg Unwin

General Information

Enrollment

Enrollment at Meek ProTech is voluntary for Portland high school students. To complete enrollment, applicants must do the following: Complete admissions forms; attend an information meeting with a parent/guardian; provide a current transcript and IEP, if applicable. Once students are enrolled, they must successfully complete the 6-week Discovery class in order to advance through the school.

Discovery Program

Discovery is a unique program that is designed to help new students create new habits and understandings that will support them to graduate from high school and prepare for college and career. Discovery focuses on maintaining 90% school attendance with minimal tardies, mastering the 7 Ps (prompt, polite, prepared, produce, participate, positive mental attitude, and persevere), and successfully transitioning to Alliance at Meek. The program uses mindfulness techniques, physical activity, games, group work and other assignments to assist in learning the material and in making a fresh start at Meek.

School Day

The Meek ProTech school day starts at 8:30 a.m. and ends at 3:25 p.m. on Mondays, Tuesdays, Thursdays and Fridays. The school has late arrival every Wednesday, starting at 10:00 a.m. and ending at 3:25 p.m.

Student Agreement

The Student Agreement and your student rights and responsibilities will be discussed briefly during the school information session and more in-depth during the Discovery program. It is important to understand that all students must agree to the Meek ProTech code of conduct when enrolling.

CTE Program Options

Alliance at Meek students are able to choose a Career-Technical Education (CTE) major. The choices include Digital Technology, Natural Resources, Manufacturing, and Automotive Technology. These programs all have opportunities for students to learn hands-on career skills and earn college credit. Students will discuss CTE options more in-depth during Discovery.

Advisors

Students are assigned an advisory teacher based on the CTE program they choose. Advisors help develop students' class schedule for each six-week term. They also review student goals and attendance, and they monitor and support progress. Students meet weekly with their advisors and have a short daily check-in. The advisor checks in daily with his/her student group, maintains records, and shares information. Advisors are also there to help with education planning and personal problems.

Teen Parents

The Teen Parent program offers courses, support, guidance, and referral sources for pregnant and parenting female and male students.

Health Center

Students may be referred to a Multnomah County Teen Health Center. School-based health centers are funded by Multnomah County Department of Human Services Health Division. Services are FREE to all enrolled students. See the counselor or school nurse for a referral. Students can also call and make their own appointment.

Counseling

Comprehensive counseling for academic, social, and emotional needs is provided to all students at Meek. Counseling resources include one full-time school counselor, Kathleen Sturges, one full-time social worker, Amy White, a part-time mental health counselor from Multnomah County, and two interns. Students can get help with questions or concerns about classes, credits, alcohol and drug issues, anger, conflicts, grief and loss, etc. or just see one of the counseling team members to say hello.

Progress and Grade Reports

Each student's classes are graded at the end of every six week term and a transcript or report card is sent home to show how well the student did at earning credits. Additionally, teachers update grades by the mid-term (end of third week of the term) in Parent Vue/Student Vue.

Field Trips

Meek is fortunate to be able to offer dozens of college, career, academic, and inspirational field trips each year. Students and their parents/guardians can sign an annual field trip permission forms and advisory and classroom teachers have input into whether students can participate in field trips if there has been a prior concern or if students' time is better spent in the classroom.

School Clubs and Activities

Students at Alliance at Meek have the following options for extra-curricular activities:

- Basketball—Students have the option to play basketball for Alliance in the Portland Alternative School Leagues/Stars Mentors. Both boys and girls have the option to play, but most players are boys. During the season, games are generally on Friday nights and played at Beaumont Middle School.
- Black Student Union—We are working to revive this club this year. Stay tuned for details or feel free to talk with Ms. Green about your ideas for this group!
- Good Decision-Making Alliance—Lunch-time meetings with the Big Village Coalition to support student agency in substance abuse prevention and harm reduction. See Ms. MK for more information.
- Latinx Club—Lunch-time meetings with Ms. Iris to positively support students' identity and academic success
- Queer Student Alliance (QSA)—Support for Gay-Lesbian-Bisexual-Transgender-Queer or Questioning Youth and their allies, meets weekly during lunch in Ms. Reynolds' room
- Natural Resources 4-H Activities—Our 4-H partners engage students in fun science activities and trips throughout the year. See Mr. Ferguson for more information.
- Robotics—Meek has a First Robotics team that competes in Oregon and nearby states. See Mr. Eaton about how to become a part of this amazing team.
- Leadership—The advanced leadership class works to identify and solve problems in the school or community, while the introductory class is more focused on school assemblies and activities. See Mr. Washington or Ms. Rothery for more information.
- **Students who would like to start a new club at Meek can do so, within reason. Please talk with a staff member to get this started.**

Work Experience

Students can earn elective credit for paid or volunteer jobs they have outside of the school day. Each 65 hours will earn them one-half credit, but they must:

1. Turn in pay stubs or another kind of record of hours worked
2. Write a short reflection about their experience
3. Complete any other requirements.

See Counselor Kathleen Sturges for more information.

Bus Passes

Tri-met Monthly passes are provided free to students who maintain 90% full-day attendance. Students who do not maintain the attendance requirement may not receive bus passes in following months.

Breakfast and Lunch

All Meek students qualify for free breakfast and lunch every day that school is in session. Breakfast is at 8:10 a.m. Mondays, Tuesdays, Thursdays, and Fridays and at 9:20 a.m. on Wednesdays. As a reminder, Alliance at Meek is a closed campus every day. Students may bring food from home and staff will be happy to refrigerate this and direct students to microwaves in the cafeteria.

TAG and 504 Plans

Meek ProTech focuses resources to meet the instructional levels and rates of learning for TAG students and for students with a 504 plan. Advisors work together with the students, their parents/guardians, and the staff to identify opportunities to address the students' unique needs and interests.

After-School Tutorial

Free tutoring for all subjects is available every Tuesday and Thursday after school. Come and get help to earn those credits for graduation! Snacks are available for all participants.

Vocational Majors

Digital Media



Digital Media course work includes the study of graphic design, HTML, drawing, two-dimensional design, and art history and offers the opportunity to explore stained glass, photography, printmaking, illustration, advertising design, poster design, storyboarding, web design, and other media and genres.

Digital Media students learn and practice basic art principles primarily within the digital design format. Students complete integrated projects as a means of self-expression and communication, as well as for career-related learning. Class projects connect the digital arts to writing, speaking, and using technology in ways characteristic of literate and professional adults. Dual high school and community college credit is available to advanced Digital Media students.

Auto Technology



Auto Technology is designed to provide entry-level skill to various fields of mechanics. The curriculum explores shop safety, tool identification, precision measurement, and small engine repair. Shop experience, in combination with student selected training in areas of brake repair, engine performance, electrical systems, emission controls, engine repair (major & minor), and tire repair and balance, broadens students' skills.

The goals of this vocation are to provide the student with effective work habits, the knowledge and ability to make career decisions, basic vocational skills, and a positive work attitude. Dual high school and community college credit is available to advanced automotive students.

Manufacturing Technology



Manufacturing prepares students for entry-level positions in the welding, steel fabrication, sheet metal, and machining industries. Training includes tool and equipment safety, blueprint reading, layout, template development, use of machines, and completion of fabrication projects. Manufacturing technology students do CAD/CAM design, outputting designs to a CNC plasma cutter, a CNC mill, a laser cutter/engraver, vinyl cutter or 3-D printer. Additional technical instruction includes: oxyacetylene welding; brazing, soldering, stick, MIG, TIG, and flux core welding; metal lathe operation and set-up; milling machine; operations; and basic sheet-metal instruction.

Manufacturing students can also learn how to build, program, and operate robots and compete against other schools in Robotics competitions. Manufacturing students may rapidly advance to journeyman positions with continued education and experience. Journeymen currently make about \$40.00 an hour in the Portland area. Dual high school and community college credit is available to advanced Manufacturing students.

Natural Resources



The Natural Resources and Environmental Sciences Program prepares students to investigate major issues and factors impacting life on Earth and humans' impact on the environment. The basic concepts of ecology, forestry, oceanography, data management, and environmental policies are studied and then applied in real-life settings.

Skills emphasizing scientific design, high-order thinking, verbal and written communication and collaboration are emphasized. Students are encouraged to become actively involved through projects connected to real-world problems at community-based work sites. Fieldwork is an important component of this vocation.

Students interested in the application of science to the natural environment, conservation, and public policy will find the Natural Resources and Environmental Science Vocation to be intriguing and rewarding. Dual high school and community college credit is available to advanced Natural Resources students.

Career-Related Learning Standards

All Meek ProTech students are expected to meet the Career-Related Learning Standards and to participate in applied learning activities in order to meet diploma requirements. In collaboration with their advisors and with input from our College and Career Coordinator, students design a personalized education plan to help guide them to post-secondary success.



Graduation Requirements

High School Standard Diploma Program

Alliance students earn the same diploma that students in all PPS high schools earn. To earn that diploma, a student must earn a minimum of 24 credits. Students have the option at Meek of earning 1.25 credits a term or 7.5 credits a year under the six-term system. Additional credits can be earned through enrollment in Summer Scholars, Evening Scholars, work experience, and participation in Wednesday morning late-start options.

Students must earn credits in the following content areas for their diplomas:

English/Language Arts	4
Mathematics	3
Science-Life/Physical	3
Social Science	3
Health Education	1
Physical Education	1
World Language	2
CTE, Fine Arts, 3 rd year World Language	1
Electives	6
Total	24

Additionally, Students must demonstrate passage of:

- Reading, Writing, Math Essential Skills
- Participation and reflection of two career-related experiences
- Complete a resume
- Complete a “My Plan” essay.



Academic Classes

Though much smaller than a comprehensive high school, Meek ProTech High School provides students with all courses and experiences necessary to obtain a Portland Public Schools high school diploma. Dedicated teachers relate academic learning to events affecting students' lives both in and out of school. Each student has an individualized learning plan supporting progress through required assignments as well additional time for detailed study of challenging material.

Reading

This individualized reading program helps students increase confidence as their skills increase. Diagnostic reading tests determine skill areas which need improvement, and students earn credit based on improved scores on standardized tests.

Health

The Health course covers five areas required by the State of Oregon: Nutrition, Physical Fitness, Safe Living, Life Cycles, and Stress and Risk Taking. Students can also earn Health credit through the school's Discovery curriculum.

Language Arts

Literature and communication skills are the focus of the Language Arts curriculum. Class work focuses on assisting students to achieve state standards for reading and writing. A portion of the Language Arts curriculum is individualized to accommodate the needs of the learner but all students will participate in group classes as part of their intellectual development.

Social Sciences

These courses familiarize students with History, Government, Geography and Economics. Students learn historical facts and relate them to past, present and future events. Students gain an understanding of the relationship between rights and responsibilities and an awareness of the interrelated nature of the world community.

Physical Education

Students can take PE courses while in Discovery and also at other points in their career at Meek Pro-Tech. Physical Education is focused on Cardiovascular and respiratory endurance, stamina, strength, flexibility, power, speed, coordination, movement, agility, balance, and accuracy.

English Language Development

Students whose first language is not English and who need assistance in mastering English can receive English Language Development (ELD) and sheltered instruction to help them to be successful at Meek Pro-Tech and to graduate.

Science

In addition to biology, physics, and chemistry courses, students can select from a wide-range of topics, including environmental science, forest ecology, astronomy or bird ecology for in-depth study.

Mathematics

Comprehensive algebra and geometry concepts are the core of the math program. Competency with whole numbers, decimals, measurement, percent, number systems, probability, tables and graphs, estimation, and story problems form the foundation of math in addition to basic and advanced algebra and geometry.

Drama

Students learn acting techniques, minor stagecraft, how to assemble costumes, and how to put on a play performance.

Spanish

Students can learn first and second year Spanish and meet their graduation requirement while at Meek Pro-Tech. The Spanish course emphasizes conversational Spanish, vocabulary, and cultural understanding and exploration.

Learning Center / Specially Designed Instruction

Students with an IEP for learning or other kinds of disability, health impairment or emotional barrier to academic success will find academic support and specially designed instruction in reading, math, writing, and other academic areas in the Learning Center. All students with an IEP also receive case-management from Mr. Mendola or Mr. Washington.

Meek Pro-Tech Student Expectations



Because Meek Pro-Tech is part of Portland Public Schools, all student rights and responsibilities, as outlined in the PPS Guide to Policies, Rules, and Procedures on Student Responsibilities, Rights, and Discipline apply to all Meek students. The following expectations are additional expectations or clarifications for the Meek campus. Please see <http://www.pps.net/Page/1065> for more information.

Jurisdiction

Be aware that all students are under the jurisdiction of Portland Public Schools and that all school rules apply from the time students leave home in the morning until the time they arrive back at home at the end of the day. If students are going from school to work, the school district jurisdiction ends when they arrive at the work site.

Behavior

If students follow the Seven Ps that they learn in Discovery, we believe this skill will help them achieve great success here. The Seven Ps are: prompt, polite, prepared, produce, positive mental attitude, participate, and persevere. See page 22 for more information.

Students who need reminders for behavior will get two redirects and then a hallway conference to support them in making better choices. If there is still a need to problem-solve a situation, students will be referred to Mrs. Green for support.

Phones and other Electronic Devices

Personal phones or other devices with a screen are not permitted during class time, unless a teacher makes an exception. Some teachers may play music for a class as a whole during independent work time, but students may not be plugged in. Students who use devices during class time will be sent to the Green Room to turn them in for the day. Personal devices will be secured and students will receive a receipt for the item.

Progress

Students are expected to review progress grades at the mid-point of every academic term and also to review their transcript each term with their families and their advisors. Students earning less than one credit a term are jeopardizing their graduation and will receive support to improve.

Students are expected to earn a minimum of 6 credits a year (1 credit each term), but should make every effort to earn 1.25 credits or more. Those who don't will be expected to participate in meetings with school staff and family members to determine needed supports, as well as to evaluate whether Meek is the best option for the student.

Attendance

- ✓ Good attendance patterns prepare students for school success.
- ✓ Students are expected to maintain 90% or better daily attendance.
- ✓ When absent, students must notify the main office.
- ✓ Students who develop a pattern of tardiness or absenteeism will receive additional support or consequences.
- ✓ Students who miss ten consecutive days are dropped from school and will be referred to Reconnection Services.

Adding and Dropping Classes

Students are expected to participate in and complete every course for which they enroll. Adding a class is dependent upon available space in the course requested. Dropping a class requires a Request for Change of Class completed by the counselor.

Dress Code

Students must wear clothing that includes both a shirt with pants, skirt or the equivalent with shoes. Shirts and dresses must have fabric in the front and on the sides. Clothing must cover undergarments, waistbands and bra straps excluded. Fabric covering all private parts must not be see through. Hats and other headwear must allow the fact to be visible to staff. Sun glasses are only allowed with permission. **Clothing must not:**

- interfere with the learning process;
- be too revealing;
- be related to alcohol, tobacco, or other drugs;
- be vulgar or insulting, or promote behavior that violate school rules;
- threaten health or safety of others;
- be demeaning to a particular person or group; or
- indicate gang membership or activity.

Such clothing is prohibited at school or at school-sponsored events. Students may be directed to change dress or grooming if it interferes with the learning process or school climate. Some vocational classes require dress that will conform to safety requirements.

Good Neighbor Policy

Meek ProTech High enforces a good neighbor policy that limits access to the school via 42nd Avenue and Alberta Court. Students, staff and visitors are requested to use only these two streets, whether walking or driving.

Vehicle Use

Students who drive or park on restricted streets, exceed the posted speed limits, create excessive vehicle noise or endanger others may lose their driving privileges. Students are not allowed to operate or go to vehicles until the end of the school day. The parking lot is off limits during school hours without a special pass from the Principal or Ms. Green. Student parking is restricted to the school's lot on the west side of the building.

Student cars must be parked on the campus parking lot, not in the neighborhood and students driving to school are expected to have valid drivers' licenses, insurance, and to meet all legal requirements.

Hall Passes

Students use hall passes when they must leave class. Students with hall passes are not permitted to loiter or create disturbances in the classroom, halls, or any other area on campus. Hall passes are not permitted during the first or last 10 minutes of any class period. Since passes happen during class time, phone use is still not permitted.

Permission to Leave Early

Students who leave campus before the end of the school day must get permission and then sign out. The office must speak with a parent or guardian to get permission and the student needs to notify his/her advisor. Appointments or interviews should be scheduled outside of school hours as often as possible.

Fees

Under Oregon law, students are not required to pay a fee for classes that are part of the regular program. Some extra-curricular activities may require a fee or community service, however. Families are asked to make a voluntary annual contribution of \$5.00--\$35.00 to help pay for expenses. Students who cannot make this contribution are not denied enrollment at Alliance High School.

Food and Drink, Food Pantry

Food and drink are generally not permitted in all classrooms; teachers will inform students of their own classroom guidelines on that issue. Food and drink are allowed in the cafeteria and halls. Everyone is responsible for their own trash. Hall food and drink privileges may end if garbage is found on the floors.

Students and their family members are also encouraged to use the Meek Food Pantry as needed. The pantry is primarily meant to provide food resources for those who need food in their homes. Please do not go to the food pantry during class time.

Ordering food for delivery to Meek: This must be done during break time and must arrive by 12:30 p.m. to the school office. You may not miss class time or cause other to miss for purposes of ordering or eating

Loss or Damage

Neither Meek ProTech nor the school district carries insurance to cover damage or loss through theft of personal property or injury. Accident insurance is available and families can request a brochure. Bottom line—if you don't want to lose it at school, you are encouraged not to bring it here.

Meek ProTech Closed Campus Policy

The Meek ProTech campus consists of the building, the athletic field, the parking lots, and adjoining sidewalks. **Meek ProTech enforces a closed campus policy. This includes break and lunch.** School policy explicitly denies students any privilege to loiter upon or litter private business or residential property of those citizens in close proximity to the school at any time. This includes before and after school. Students are also not allowed to loiter in the parking lot or to sit in motor vehicles during any time of the school day.

Smoking is not permitted by any student regardless of age between 8:00am and 3:30pm. This policy includes the campus and adjacent properties.

Assembly Policy

Attendance at school-wide assemblies is required. Those who attend are expected to arrive on time, sit with their advisory group, conduct themselves respectfully, and remain for the entire assembly.

Lockers

Separate lockers are assigned to each student. Because the lockers are school district property, the school reserves the right to search lockers in the event we have a reasonable suspicion that something inside violates school or district policy. Students are required to use the locks assigned to them by campus security on their lockers.

Bus Regulations

Be aware that students are under the jurisdiction of Portland Public Schools' rules and regulations from the time they leave home for school and until they return home at the end of the day. All rules apply in the neighborhood, on the bus, and downtown. Riding the bus is a privilege. Improper conduct on the bus may result in that privilege being denied.



Student Grievance Procedure

In many situations, students may be able to solve their own problem or have questions answered by communicating with individual teachers or other staff. If a student is not satisfied that a teacher has helped solve the problem, he/she should go to the advisor for help. If at any time an advisor has been unable to solve the problem, the student should go to the principal. All students have access to the principal concerning individual or group grievances. Meek ProTech policy is that all staff will be able to discuss not only students' grievances confidentially, but also any situation important to the student or the school.

Physical Contact, Inappropriate

Students should refrain from pushing, shoving, play fighting or other contact that could be a safety issue. Students are also asked to restrict public displays of affection to hand-holding, brief hugs, walking with one arm around the other person. Students laying together in or outside the school, making out, sitting two to a chair or on top of one another, and touching one another's private parts are all in violation.

Visitor Policy

We encourage parents/guardians to visit. Please make arrangements with the main office prior to your visit. Other visitors are not allowed at Meek ProTech. Students wishing to investigate applying to Meek ProTech should call the office at 503 916-5747 for the Information Session schedule.

Illegal/Prohibited Activity

Students are asked to report any type of illegal activity on or adjacent to the campus to the school administration as soon as possible. Students violating district or school policies are subject to progressive discipline for minor infractions and suspension or expulsion for major or repeated infractions.

The commission of, or participation in, the following acts in the school building, on the school property, en route to or from school or at school-sponsored events is illegal and/or prohibited.

Each of the following activities can result in suspension, expulsion or involvement of the police, so please do not engage in any of them.

Arson

Arson is defined as the intentional setting of fire to property of a facility. Setting of fires, setting of false alarms, bomb threats, and possession of explosive devices are all threats to safety and can result in suspension or expulsion.

Assault/Battery

Battery is physical violence to a person and assault means intentionally causing fear of immediate physical harm.

Burglary/Theft

Burglary/Theft is defined as stealing of personal or school district property.

Cheating/Plagiarism

Students may not copy written work or projects done by other people or cheat on tests and other schoolwork. This includes copying from other students, the internet or other published or unpublished work.

Alcohol or Other Drugs

Possession, use, or transfer of alcohol and other drugs are prohibited in the schools, on school grounds, at school activities **and** during school hours, regardless of location. Promotion of drug behavior and being at school under the influence are also prohibited. Use or possession of vaping devices or products is considered a drug violation.

This applies to edibles, “dabbing,” and other methods to ingest or inhale prohibited substances. Please refer to Portland Public Schools’ ***Handbook on Student Responsibilities, Rights, and Discipline***.

Students believed to be in violation of PPS Drug Policy will have a hearing at the school with school personnel and family members and could have a Level A, B or C violation. Consequences for drug violations could include one or more of the following:

- Suspension or Expulsion
- Referral to the Insight Class or the Student Success Center
- Alternative Plan
- Restriction from student activities for 28 school days

Prior drug offenses within the last three years are cumulative and violations from Evening and Summer Scholars or while attending a game, dance or other activity at another school all count as violations.

Disruptive Behavior

Disruptive behavior is defined as any behavior that is disruptive and/or not conducive to maintaining a dignified educational environment. Persistent disruptive or abusive conduct that deprives other students of the right to learn, or that interferes with the instructional program in the classroom, will not be tolerated.

Extortion/Coercion/Blackmail

Extortion/Coercion/Blackmail is defined as obtaining money or property (even lunches) by violence or threat of violence, or by forcing someone to do something against his/her will or threat of force.

Fighting

Fighting is prohibited in the school building, on the school grounds or nearby vicinity, en route to or from school, and on buses or at school sponsored events.

Graffiti / Tagging

Graffiti is vandalism. It is not allowed on public, school, or personal property.

Gangs

Gang activity at school is prohibited. Any activity that promotes or identifies gang membership is prohibited. This includes wearing of “colors”, chains, sagging pants, the confederate flag, swastikas, flight jackets and steel-toed boots. There will be no offensive talk with others about gang activity, recruiting, hand signs, or offensive racial, religious, or sexual remarks. No graphic gang graffiti, pictures or uncovered tattoos are allowed. Any activity the school deems to be gang-related in nature is prohibited. If violations occur, the student involved will be counseled and may be sent home to change clothes or possibly be suspended pending further disciplinary action. School police will be notified of students’ activities

Insubordination

Insubordination is ignoring the directive of school personnel. Willful disobedience and open defiance are very serious acts of insubordination.

Sexual Harassment

Sexual Harassment is defined as unwanted verbal, non-verbal, or physical behavior of a sexual nature. Any form of sexual harassment is expressly forbidden.

Harassment related to Race, Color or National Origin

Intimidation or abusive behavior toward a student based on race, color, or national origin. Harassing conduct may take many forms, including verbal acts and name-calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Harassment related to Sexual Orientation or Gender Expression

Intimidation or abusive behavior toward a student based on sexual orientation or gender expression. Harassing conduct may take many forms, including verbal acts and name calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Harassment related to Religion

Intimidation or abusive behavior toward a student based on religion. Harassing conduct may take many forms, including verbal acts and name-calling, as well as nonverbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Harassment related to Disability

Intimidation or abusive behavior toward a student based on disability. Harassing conduct may take many forms, including verbal acts and name-calling, as well as non-verbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

Other forms of Bullying / Harassment

Other forms of harassment, such as bullying or malicious teasing, and cyber-bullying are also forbidden.

Tobacco

Tobacco, use or possession is prohibited on school property by state law and school board policy. Meek ProTech policy is as follows: Students under 18 may have confiscated tobacco products destroyed. Students 18 and over may request confiscated tobacco products at the end of the day or products will be destroyed.

Unlawful Interference with School Authorities

Unlawful interference with school authorities is defined as intimidation with threat of force or violence.

Vandalism

Vandalism is defined as defacing or damaging property.

Weapons Possession

Weapons are prohibited in or near our schools. Students cannot have or use firearms, knives, tasers, throwing stars, brass knuckles, bullets, other weapons or anything that looks or is used like a weapon at school. Words and actions that threaten or could frighten other people are not allowed – even in play or with friends. Federal and state laws say that students who bring firearms to school must be expelled for one calendar year. The police may also press charges. Meek ProTech High School may conduct periodic, lawful checks of lockers, cars, and/or persons.

In summary, all aforementioned activities violate school standards and rules and will not be tolerated at Meek ProTech High School. Disciplinary action can be taken by the school regardless of whether or not criminal charges are filed.

Interventions and Consequences

Positive Interventions

The staff at Meek Pro-Tech work hard to employ as many positive interventions as we can to help students improve their attendance, behavior, and credit completion. These include:

Conference with student	Tutoring	Home Visits
Problem-solving sheets	Phone conference	Goal-setting
Restorative processes	Warning letter	Rewarding Change
Re-teaching rules	Contracts	Collaboration with--
Parent conference	Counseling	--Community Partners
Mediations		

Mandatory Tutorial, Community Service

Mandatory tutorial or community service are alternatives to suspension may be offered to students who will benefit from focused effort to get back lost learning time or give back to the school in the event that the student's choices damaged the school in any way.

Consequences like suspension and expulsion, defined below, are used in cases that are very serious or when other interventions have not been effective.

Suspension

Suspension temporarily denies a student the privilege of attending school and school activities. In all cases of suspension, the student is given the date and time the suspension is to begin. The parent or guardian is notified of the suspension by letter and telephone.

Expulsion

Expulsion denies a student the privilege of attending all Portland school activities for one semester or longer. Expulsion decisions are made by hearings officers who hear all sides of the issue at question and make rulings based on school district policy and state and federal law.

Mastering the 7 Ps

Prompt	Arriving to school early or on time and being in each classroom before the tardy bell rings and encouraging peers to do the same
Polite	Communicating consistently in the adult mode, acknowledging the positive in others, demonstrating regard for others through handshakes, fist pumps, greetings, and words and initiating positive communication with others
Prepared	Arriving to class rested, nourished, with any required supplies, appropriate clothing, cell phone in airplane mode, extra supplies in locker, ready to have a great day

Participate	Sharing in class discussions, actively listening to others who are sharing, completing all assignments, participating at the level to see improvement, following all directions
Positive Mental Attitude	Consistently finding the positive in all situations, acknowledging the positive contributions of others
Produce	Completing all assignments in all classes with a high quality of work early
Persevere	Consistently holding oneself to the other 6 Ps, regardless of other challenges one is experiencing

